**November 17, 2014**

**Re: Tree Pruning**

**Dear Sanctuary Homeowners,**

**As a follow up to the January 2014 Annual Homeowners Meeting, the Board of Directors wishes to remind you of your obligation to trim and prune the trees on your property. At that meeting, the majority of the homeowners voted in favor of this work remaining the individual homeowner’s responsibility.**

**Our community is 15 years old, and it is now evident that a significant amount of tree work will need to be performed this winter. In December 2013, as a convenience to the membership, Swingle Tree Service performed a community wide analysis of front and side yard trees within the Sanctuary community. If you give Swingle Tree your address (cschreiber@myswingle.com or call Charley at 720-278-4021), they would be happy to update their pricing for any interested owner. Currently Swingle is offering a 10% dormant pruning discount if you schedule your trees to be pruned between now and April. Or, you are free to hire any tree company you please. You should make certain they are properly licensed and insured before coming onto your property.**

**We want to encourage all Sanctuary homeowners to have your trees trimmed no later than April 2015. Once you have completed this work or if you’ve recently had your trees pruned, please notify BRC Community Management (grant@brcrealestate.com). If your trees are not pruned by April 30, 2015, the HOA’s Policy No. 5 entitled “Enforcement of Covenants and Rules” will be applied.**

**Thank you in advance for caring for your trees. They are one of our most valuable assets.**

**THE BOARD OF DIRECTORS Muriel Leff Dale Jensen Carol Race**

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| **November 24, 2014**  **In our letter regarding tree pruning, we mentioned Swingle because they had done an analysis of our trees for us.  However, we are currently bidding with 2 other tree and shrub companies for pruning our common area and individual shrubs (which the HOA maintains)  for 2015.  I have met personally with both owners and wanted to provide you with their names for your home's tree pruning.   Again you may choose whomever you wish, but thought I'd share the options about which I know.**  **Fielding Tree & Shrub Mountain High**  **7452 S. Clermont Dr. David Entwistle**  **Centennial, CO 80122 5717 W. 11th Avenue**  **Gabe Fielding Lakewood, CO 80214**  **303.667.5004 303.232.0666** |